



Topaz Awards

Service Provider of the Year Score Sheet

Nominee Name: _____

Questionnaire

Questionnaire Scoring Criteria	
Questions	Score
1 – Customer Relationship	
2 – Association Involvement	
3 – Best Candidate Sharing	
4 – Google Reviews	

Questionnaire Scoring Key	
1 Poor	Meets Minimal Expectations
2 Average	Meets Average Expectations
3 Good	Meets MOST Exceptions
4 Excellent	Meets ALL Exceptions
5 Outstanding	Exceeds Expectations

Scoring Guidelines: Please read through the questionnaire form for each nominee. Please score each response on a scale of 1 to 5 with 1 being the lowest (poor) and 5 being the highest (outstanding). 20 points are possible. This will be 50% of the total score. The other 50% will be from the interview.

Please no half or partial points. Be consistent in your scoring for all nominees.

Google Reviews will be scored separately.

Total Service Provider of the Year Scoring:

QUESTIONNAIRE	INTERVIEW
20 points possible Formula Score/0 =	30 points possible Formula Score/30 =
Sample Score 18/20 = .9	Sample Score 24/30 = .8
TOTAL SCORE	Questionnaire of .9 + Interview of .8 = 1.7